



Highland Park PTA Field Trip Funding Request

Please fill out this form and bring it to the next scheduled PTA meeting (a list of 2023-2024 meeting dates is attached to this form). We request that you attend a PTA meeting to receive funding for your class field trip. This is an opportunity to share important insights about your plans, request additional funding (if necessary), and provide clarification when needed. If you are unable to attend a meeting but would still like to request funding, please reach out to a PTA board member or email hpepta@gmail.com.

2023-2024 School Year PTA Field Trip Funding Limit: **\$5.00 per student**

Field Trip Location:		Field Trip Date:	
Grade Level:		Date Funding Needed:	
Amount Per Student Requested:	<input type="checkbox"/> Standard \$5.00 per student <input type="checkbox"/> Other:	Total Amount Requested:	
Main Applicant:		Position:	
		Email Address:	

Field Trip Summary:
What will the field trip funds be used for? (IE: admission, lunch, snacks, etc.)
Additional Comments:

2023-2024

HPE PTA Meeting Schedule

Meeting Time: 6:00PM

Meeting Location: HPE Library

September 12th

October 10th

November 14th*

*this meeting will be held at the Skate Night

January 9th

February 13th

March 12th

April 9th

May 14th